

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

DD/A Registry
77-3928

8 JUL 1977

Executive Registry
77-3602/4

MEMORANDUM FOR: Director of Central Intelligence

VIA: Assistant to the Director (Public Affairs)
Deputy Director of Central Intelligence

FROM: Acting Deputy Director for Administration

SUBJECT: Television Systems for Headquarters Building
and Auditorium

REFERENCE: Memo to DDA from Assistant to the Director
(Public Affairs), dated 13 June 1977,
Subject: Closed-Circuit Television System
for Headquarters Building

1. Action Requested: This memorandum requests your approval to establish a closed-circuit television (CCTV) system in the Headquarters Building and a color television recording system in the Headquarters auditorium.

2. Background:

a. Television has proved to be a versatile communications medium, as it provides a more intense impact than either audio or other visual media alone and a more timely means for presentations to large audiences. The proposed CCTV system in the Headquarters Building would have the capability to rebroadcast items of interest, including internal administrative communications to Agency employees. The system would be controlled by the Office of Central Reference, Directorate of Intelligence. Six stations would be linked via this control point: your office and conference room, the office of the Deputy Director of Central Intelligence, the office of the Assistant to the Director (Public Affairs)--all with one monitor each--and the two first floor cafeterias would have two monitors each. Transmissions to the cafeterias would be unclassified; classified information could be transmitted to all other stations.

b. The television recording system in the auditorium is designed to produce high-quality videotape programs which can be reproduced and disseminated in videocassette form to various Agency facilities and overseas stations. The videotape capability has the advantage of flexibility and speed over

STATINTL

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

ADMINISTRATIVE - INTERNAL USE ONLY

SUBJECT: Television Systems for Headquarters Building and Auditorium

the use of motion picture films, as color film requires several days for commercial processing. The television system includes two color cameras and associated production equipment.

c. Please note that funds in the amount of \$172,039 (cost breakdown attached) to meet these two new requirements have not been programmed in either the 1977 or 1978 budget. The support of the Office of the Comptroller will be required in order to identify the source of funds.

3. Recommendation: It is recommended that you approve the establishment of the described closed-circuit television and color television recording systems.

STATINTL

Michael J. Malanick

Attachment

STATINTL

CONCUR:

7-10-77

Assistant to the Director
(Public Affairs)

DATE:

STATINTL

APPROVED:

Director of Central Intelligence

DISAPPROVED:

Director of Central Intelligence

DATE:

- 1 AUG 1977

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

SUBJECT: Television Systems for Headquarters Building
and AuditoriumCOST ESTIMATESHeadquarters Closed-Circuit Television

(Installation by GSA during regular working hours only)

Conduit Installation	\$ 39,500.00
Electrical Wire	\$ 5,500.00
Television Monitors (8 @ \$1,700)	\$ 13,600.00
Equalizer and Amplification Equipment	\$ 5,200.00
Contingency (15%)	<u>63,800.00</u> 9,570.00
TOTAL	\$ 73,370.00

Auditorium Color Television System

(Based on proposal of [REDACTED])

STATINTL

Camera System: 2 color cameras, HL-77, pan and tilt head, tripods, dollies, etc.	\$ 56,843.00
Production Equipment: switcher, monitors, sync generator, intercom and console, 2 video recorders, etc.	\$ 22,215.00
Engineering	\$ 1,050.00
Labor	\$ 1,934.00
General and Administrative Expenses	\$ 10,207.00
Profit	\$ <u>6,420.00</u>
TOTAL	\$ 98,669.00
TOTAL BOTH SYSTEMS	\$172,039.00

SUBJECT: Television Systems for Headquarters Building
and Auditorium

STATINTL

ORIGINATOR:

Harry E. Fitzwater
Director of Training

DATE: 7 JUL 1977

17 JUL 1977

700 50 2 10 11 11

EN

STATINTL

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

25 July 1977

MEMORANDUM FOR: Acting Deputy Director of Central Intelligence

FROM: Michael J. Malanick
Acting Deputy Director for Administration

SUBJECT: Television Systems for Headquarters Building and Auditorium

REFERENCE: Memorandum for Acting DDA from Acting DDCI, dated 20 July 1977, re same subject

STATINTL

Jack:

1. In answer to your note about our CCTV proposal, I have met with [REDACTED] Herb Hetu and others, and submit the following:

a. The difference in price (i.e., \$15,000 versus \$45,000) is attributable to the fact that the system now proposed would have the capability for handling classified transmissions in the DCI/DDCI areas (not the cafeterias). If we forego this feature, then the system would cost \$30,000 less. Cabling for the classified system is much more complicated than is simple TV cable.

b. The points raised by [REDACTED] in paragraph 4 of his memo were considered by Commo. In the first place [REDACTED] starts off on the wrong foot when he says, "CCTV as a reality in Headquarters is only restricted by the amount of money available for the purchase of a system." It is not simply a matter of money, but security as well. As you know, Commo is doing an extensive study of the whole business as a result of the point that Les Dirks raised at one of the EAG meetings when he asked about equipping our outlying buildings in the Metropolitan Washington area. The proposal which is now under consideration is being made to take care of the Director's immediate request. It should be viewed as an independent system to take care of that immediate need.

STATINTL
STATINTL

c. The answer to the point [REDACTED] raises is yes, Commo did look at the White House system; but, here again, I submit that the White House system is not equipped to handle classified material. Further, their monitors are less costly for the very

STATINTL

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

STATINTL

reason [REDACTED] mentions. One of the requirements imposed upon us was to have the capability to reproduce foreign video-taped recordings. If this were not a requirement, the monitors could be obtained for a total of about \$10,000 less.

STATINTL

2. In sum, I am of the opinion all the issues that [REDACTED] Taylor and [REDACTED] raised were considered and now the decision is the Director's. He should be aware, of course, that we could save about \$40,000 if we reduce the requirements in the two areas mentioned above. Here again, however, it may cost us more than \$40,000 at some later date should we go ahead with the less costly system and later build the added features in.

STATINTL

[REDACTED]
Michael J. Malanick

Attachment:

Memo for DCI, "Television Systems for Headquarters Building & Auditorium"

P.S.: Herb Hetu is willing to go either way -- with the classified system or the unclassified system.

ADDA/MJMalanick:lm (25 July 1977)

Distribution:

Orig - ADDCI w/atts ① - DDA Subject w/atts
1 - ER 1 - DDA Chrono
1 - MJM Chrono

Attachments:

- (1) DDA 77-3928 (Orig), Memo for DCI from ADDA, dated 8 July 1977, Subject: Television Systems for Headquarters Building and Auditorium
- (2) DDA 77-4145 (Orig), Memo for ADDA from ADDCI, dated 20 July 1977 (No Subject) re Television Systems for Hqs Building & Auditorium w/atts (Memo for ADDCI from [REDACTED] dated 20 July 1977, re same subject; and routing sheet to ADDCI from James Taylor, Comptroller, dated 15 July 1977, re same subject).

STATINTL

Background:

- (1) DDA 77-3455, Memo for DDA from Asst/DCI/Public Affairs, dated 13 June 1977, Subject: Closed Circuit Television System for Headquarters Building
- (2) Memo for Asst/DCI/Public Affairs from [REDACTED] OCR, dated 10 June 1977, Subject: CCTV for Headquarters Building

STATINTL

Executive Registry

77-3602/7

20 July 1977

DDI [REDACTED]

77-4145

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM: John F. Blake
Acting Deputy Director of
Central Intelligence

Mike:

1. Would you personally interest yourself, along with Herb and [REDACTED] on two or three things that come out of the attached package.

2. Those things are:

a. [REDACTED] memo of 10 June quotes OC as saying that "costs for installation of cable and ancillary equipment for a five monitor system would not exceed \$15,000.00." The price sheet attached to the memo to the Director shows a total of \$45,000 for this purpose.

b. Have the points raised by [REDACTED] in paragraph 4 of his 10 June memo been researched?

c. Has there been any review of the White House system as mentioned in the third paragraph of [REDACTED] memo of 20 July to me?

3. I have noted, but am not particularly impressed with, Jim Taylor's comments on his routing slip of 15 July.

4. You and I both have interest in this, so the sooner you can get me the answer the better.

[REDACTED]
John F. Blake

Atts

--Memo dtd 20 Jul 77 to ADDCI fr
[REDACTED] re Television
Systems for Hqs Bldg and Auditorium
--Memo dtd 8 Jul 77 to DCI via A/DCI/PA
and DDCI fr ADDA, same subj w/ref

Distribution:

Orig - Acting DDA
1 - ADDCI
1 - ER

STATINTL

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

Next 2 Page(s) In Document Exempt

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

Exec:	try
77-3602/6	

20 July 1977

MEMORANDUM FOR: A/DDCI

Jack,

It seems to me that at this time we should distinguish between the two component parts of the attached proposal for television systems.

As to the auditorium system, I am familiar with the origins and development of this proposal, and I think it is ready to be considered along the lines indicated by Jim Taylor.

As to the closed circuit system, I am not satisfied from the attached documentation that the fundamental questions raised in Herb [redacted] memorandum of June 10 have been adequately addressed. Even on the technical level, since the White House system is clearly a relevant model, we should perhaps have our Office of Communications consult in detail with WHCA in order to establish how we can best adapt (and presumably update) the White House system to serve our defined requirements.

Incidentally, I was struck by the high price (\$1,700) for the television monitors, since I know that ordinary television sets are used in the White House system. I am told, however, that the price is for sets that would be modified to reproduce foreign videotaped recordings.

Speaking of updating, I am convinced that any closed circuit television installation should be conceived as a foundation for long term development. Accordingly, in addition to defining our uses for the next several years (as expressed by [redacted]), we should be sure that we are using technology which is not obsolescent. I am not a specialist but I know that the trend these days is toward forms of consolidated electrical/electronic outlets, for instance; also, again as a layman, I wonder about the economics of screened cables for the transmission of classified software.

STATINTL

-2-

In sum, the auditorium system proposal seems ready to be allotted a priority rating in our budgetary process; the closed circuit proposal should be subject to some fundamental analysis.



STATINTL

STATINTL

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

8 JUL 1977

DD/A Registry
77-3602/4

MEMORANDUM FOR: Director of Central Intelligence

VIA: Assistant to the Director (Public Affairs)
Deputy Director of Central Intelligence

FROM: Acting Deputy Director for Administration

SUBJECT: Television Systems for Headquarters Building
and Auditorium

REFERENCE: Memo to DDA from Assistant to the Director
(Public Affairs), dated 13 June 1977,
Subject: Closed-Circuit Television System
for Headquarters Building

1. Action Requested: This memorandum requests your approval to establish a closed-circuit television (CCTV) system in the Headquarters Building and a color television recording system in the Headquarters auditorium.

2. Background:

a. Television has proved to be a versatile communications medium, as it provides a more intense impact than either audio or other visual media alone and a more timely means for presentations to large audiences. The proposed CCTV system in the Headquarters Building would have the capability to rebroadcast items of interest, including internal administrative communications to Agency employees. The system would be controlled by the Office of Central Reference, Directorate of Intelligence. Six stations would be linked via this control point: your office and conference room, the office of the Deputy Director of Central Intelligence, the office of the Assistant to the Director (Public Affairs)--all with one monitor each--and the two first floor cafeterias would have two monitors each. Transmissions to the cafeterias would be unclassified; classified information could be transmitted to all other stations.

b. The television recording system in the auditorium is designed to produce high-quality videotape programs which can be reproduced and disseminated in videocassette form to various Agency facilities and overseas stations. The videotape capability has the advantage of flexibility and speed over

STATINTL

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

SUBJECT: Television Systems for Headquarters Building and Auditorium

the use of motion picture films, as color film requires several days for commercial processing. The television system includes two color cameras and associated production equipment.

c. Please note that funds in the amount of \$172,039 (cost breakdown attached) to meet these two new requirements have not been programmed in either the 1977 or 1978 budget. The support of the Office of the Comptroller will be required in order to identify the source of funds.

3. Recommendation: It is recommended that you approve the establishment of the described closed-circuit television and color television recording systems.

STATINTL

Michael J. Malanick

Attachment

STATINTL

CONCUR:

7-10-77

Assistant to the Director
(Public Affairs)

STATINTL

DATE:

APPROVED:

Director of Central Intelligence

DISAPPROVED:

Director of Central Intelligence

DATE:

1 AUG 1977

*subject to Comptroller's
decision on what
must drop out*

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

SUBJECT: Television Systems for Headquarters Building
and Auditorium

COST ESTIMATESHeadquarters Closed-Circuit Television

(Installation by GSA during regular working hours only)

Conduit Installation	\$ 39,500.00
Electrical Wire	\$ 5,500.00
Television Monitors (8 @ \$1,700)	\$ 13,600.00
Equalizer and Amplification Equipment	\$ 5,200.00
Contingency (15%)	<u>63,800.00</u> 9,570.00
TOTAL	\$ 73,370.00

Auditorium Color Television System

STATINTL

Camera System: 2 color cameras, HL-77, pan and tilt head, tripods, dollies, etc.	\$ 56,843.00
Production Equipment: switcher, monitors, sync generator, intercom and console, 2 video recorders, etc.	\$ 22,215.00
Engineering	\$ 1,050.00
Labor	\$ 1,934.00
General and Administrative Expenses	\$ 10,207.00
Profit	<u>\$ 6,420.00</u>
TOTAL	\$ 98,669.00
TOTAL BOTH SYSTEMS	\$172,039.00

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

SUBJECT: Television Systems for Headquarters Building
and Auditorium

STATINTL

ORIGINATOR:


Harry E. Fitzwater
Director of Training

DATE: 7 JUL 1977

Approved For Release 2002/01/30 : CIA-RDP80-00473A000100090003-3

13 June 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM: Herbert E. Hetu
Assistant to the Director
(Public Affairs)

SUBJECT: Closed Circuit Television System
for Headquarters Building

STATINTL

1. For some time I have been informally talking with [REDACTED] about the possibility of a closed circuit television system for the Headquarters building. When I became aware of the fact that we now possess the necessary equipment to tape television shows for later playing and are able to show foreign television programs (the line count on foreign screens is different, as you know), I wondered aloud to [REDACTED] why we could not have a system similar to that in the White House and OEOB. They, for instance, have two channels on every television set capable of showing rebroadcasts. It seemed to me the only thing we lacked was the cable running from Herb's equipment to the television monitors around the building where we might wish to have the capability to reshow broadcasts.

STATINTL

2. Attached is a summary of what Herb has learned which he produced at my request. I wonder if you could now take a look at this proposal and obtain comments from other appropriate officers as to the feasibility of installing a limited cable capability.

3. In addition to the convenience of being able to rebroadcast programs of interest (Presidential news conferences, specials, news, etc.), the system would also provide the capability of broadcasting other items of interest to meetings, briefings, etc. For instance, it would provide DDI or my office with the capability to show items of interest at the morning staff meeting. It also could provide the very basic ingredient for an internal communication system to communicate items of special interest to CIA employees by placing receivers in strategic locations.

STATINTL

[REDACTED]
Herbert E. Hetu

10 June 1977

MEMORANDUM FOR: Assistant to the DCI (Public Affairs)

FROM : [REDACTED]
Chief, Pictorial Services Branch, OCR

SUBJECT : CCTV For Headquarters Building

1. This memorandum summarizes discussions I have had with you and Office of Communications personnel concerning the possibility of installing a closed circuit television system in Headquarters Building. A recommendation for your action appears in paragraph 4.

STATINTL

2. The Office of Central Reference maintains a capability to [REDACTED]

three theatres into which video (and films) may be projected for a combined audience of 110 people. Additionally, simultaneous transmission of a videotape program may be made to the 500 seat Headquarters auditorium from the OCR video unit. Installation of a closed circuit television system in Headquarters would allow senior officers and Headquarters employees to view significant televised events without being required to come to the theatre.

3. The Office of Communications technicians with whom I have talked indicate that costs for installation of cable and ancillary equipment for a five monitor system would not exceed \$15,000.00. The lines would originate from the OCR video unit in Room 1E72 Headquarters and terminate at monitors in the offices of the DCI, DDCI, A/DCI/PA and at two locations near the main entrance. Monitors would have a switching capability to allow display of either U.S. or foreign TV formats.

4. CCTV as a reality in Headquarters is only restricted by the amount of money made available for the purchase of a system. However, I recommend that the Office of Communications undertake a formal review into all aspects of the current state of the CCTV art to guarantee that the initial Headquarters installation will serve as a technically solid base to satisfy any future transmission and monitor-tie-in requirements. Specifically: we must ask what do we anticipate as our CCTV needs now through 1980? Who are the commercial designers and distributors of CCTV

SUBJECT: CCTV For Headquarters Building

systems? What is the best system today in light of on-going Office of Communications future planning for improvements in communications networks?

5. The question of size of the initial CCTV system should also be verified. I have identified five stations as a reasonably priced project, but envision the need to provide the Deputy Directors and units such as Operations Center with a CCTV monitor.

6. I will be happy to provide any additional information about our TV recording and projection capabilities that may be required, and to coordinate OCR's participation with Office of Communications in any CCTV installation.



STATINTL